

want to register?

There are several different ways to register for Chamber events. You can fax a registration form, call the Chamber offices, email the Chamber or you can register online.

Registering on the Chamber's website is easy and efficient. Just follow these steps:

1. Log onto [.annarborchamber.org](http://annarborchamber.org).
2. Go to the Events menu and in the drop down menu, click on Calendar of Events.
3. Click on the button that says "Click here to access the Chamber calendar".
4. Select the event you would like to attend.
5. On the bottom right hand side of the Description page click on the Purchase link – you can choose between Member or Prospective member.
6. The Description page will refresh with your purchase in your Cart. Repeat steps 4 and 5 to purchase tickets for other Chamber events.
7. After purchasing all tickets, click on the Cart button on the top, right side of the Description page.
8. On the Cart page, each ticket you have purchased will be displayed. Confirm the entries and click on the Save and Checkout button at the bottom right side of the page.
9. Fill out the information on the Purchaser Information page. If you would like to create an account, contact Thernesa Rankin at Thernesa@annarborchamber.org. Thernesa will get you a username and password.
10. Click the next button at the bottom of the Purchaser information page.
11. Verify your information. To finalize your purchase, please make sure to click the Purchase button at the bottom of the Verification page.

You have now successfully registered for a Chamber event! All you need to do now is print out the information on the screen if you want a receipt for your purchase.

Questions? Contact Thernesa Rankin, membership liaison, at [@annarborchamber.org](http://annarborchamber.org) or 734.214.0110.